

(FOR REGULAR EMPLOYEE)

B.R From SBS in the name of Employee,
Revenue Head : 0070-OAS-60-OS-800-OR-03-other
Receipts as cost of ID Card Fee, Rs-50/- under Home
Department

Affix Latest Passport
Size Photo

DO NOT CLIP
DO NOT ATTESTED

FORM FOR DATA COLLECTION FOR ISSUE OF IDENTITY CARD
(Please fill in capital letters)

Employee ID No. *(Fill in your GPF /CPF NO. here)
In case of regular employees only

Employee Name:

Fathers/Husband Name:

Date of Birth: (dd/mm/yyyy)

Date of 1st Appointment: *

Designation at the time of 1st Appointment:

Current Scale:.....

Present Designation:

Department:

Date of promotion to Present Designation:

Blood Group : (Optional (e.g. A+, B+, O+ etc.)

Electoral Roll No.

Community:
(Please Tick)

ST	SC	MBC	OBC	General
Bhutia, Lepcha, Tamang, Limbu, etc.	Damai, Kami, Majhi, Sarki, Lohar	Bhujel, Dewan, Gurung, Jogi, Kirat Rai, Manger, Sunuwar, Thami	Bahun, Chettri, Newar, Sanyasi	

Gender: (Please Tick) M F

Religion:

If SSC /COI holder specify No and date

Permanent Address:

Phone No. (Optional) Mobile No(Optional)

Email ID: (Optional)

Education Qualification : (e.g. BA, MA, Class XII) a).....b).....

Other Qualification: (e.g. M.Ed., Diploma in Computer) a).....b)..... c).....

Special Status employee: (Please Tick) Compassionate/Ex-serviceman/Physically Challenged.

Type of Employment : (Please Tick) e.g. Regular, Deputation.

Service	IAS	IPS	IFS	SSCS	SSPS (Police)	SSFS (Forest)	SSED (Edu.)
Category:	SSFAS (Accounts)	SSETIS(Edu.)	SSHS (Health)	SSPMS (Para)	SSNS (Nursing)	SSAH&VS (Vet.)	SLRS (Land)
	SSES (Excise)	SSCS (Coop.)	AE (Agri)	SITS (IT)	SSCES (Civil)	SSMES(Mech.)	SSEES(Elect.)
(Please tick)	SSM&GS(Mines)	SAS(Arch.)	SSSS(Statistical)	DHHS(Handicraft)	STD(Science)	SS(Steno)	SSMDS(Misc)
	SSS(Ministerial).	SSAS(Agri.)	Others : (Please Specify)				

Certified that the information furnished above is correct.

Signature of Employee
(Signature should be within Box in Black ink)

Signature & Name of Head of
Office/Principal/ Authority
Officer

* It will be compulsory for all Government employees to have ID cards
*Encl: Appointment Office Order
*for GPF Holder,Encl:Xerox Copy of GPF Passbook.